



## **Director of Maintenance Engineering**

USA – FLA – Fort Lauderdale Area

**Contact:**       Signature Grand  
[deannamccutcheon@thesignaturegrand.com](mailto:deannamccutcheon@thesignaturegrand.com)

**Address:**       6900 State Road 84, Davie, FL 33317

**Job Level:**     Director

**Education:**

**Compensation:**

**Description:** Signature Grand is seeking a **Director of Maintenance Engineering** at this venue known to host some of South Florida's most prestigious events.

Signature Grand, known for Elegant Weddings and Grand Social Occasions, hosts events up to 2,000 guests in its 100,000 sq. ft., Mediterranean Mansion. Conveniently located in Central Broward County on the I-595 Express, Signature Grand proudly welcomes clients from the greater South Florida tri-county area, the nation and the globe.

The **Director of Maintenance Engineering** oversees the entire upkeep of the facilities, including guest areas to ensure an operational and pristine environment. Performs maintenance of the entire physical plant including all electrical, mechanical, HVAC system, electrical and related / associated systems. Ensures adherence to preventative maintenance, safety and energy conservation programs. Manages assigned projects as directed. Reports to the General Manager

### **Responsibilities and Skills:**

- Oversight of routine maintenance of guest and operational areas, parking lot and grounds
- Assign maintenance workers daily duties and reports daily activities including repairs, replacements and expenses
- Hires and trains maintenance workers and issues schedules – assumes responsibility of maintenance / engineering staff in their absence
- Inspects the physical plant including all mechanical, electrical and HVAC systems

- Maintenance of irrigation system, fire extinguishers, fire standpipe, fire alarms, elevator and security / motion detector systems
- Maintain license and permit manual in conjunction with the Corporate Office
- Maintenance of emergency equipment / fire extinguishers / defibrillator
- Compliance of corporate purchasing guidelines and budgetary requirements
- Ability to secure competitive bids for outsourced projects
- Attend Executive Committee Meetings as an active member and report accordingly
- Is on duty during major events and assists the clients as needed
- Is first call from the security alarm company to determine the necessity of arriving on site in an emergency 24/7
- Immediately available to report to work in the event of an emergency including but not limited to fire, power outage, hurricane flood, lightning or similar
- Submits daily maintenance reports on work completed and issues that require attention
- Maintains efficient and effective maintenance preventative and energy conservation program and training sessions for the safe use of equipment
- Strong written and verbal communication skills
- Ability to effectively communicate with onsite authoritative State / County inspectors
- Maintains engineering office and supplies and equipment needed to carry on day to day operations
- Performs all duties, as assigned, by the General Manager or Corporation
- Perform special assignments required by guests and assigned by the General Manager
- Spearheads Hurricane Preparedness
- Knowledgeable of OSHA standards /guidelines and safe application and storage of chemicals
- Computer knowledge of software programs associated with the physical plant / Johnson Controls
- Knowledgeable of safety measures and storage regarding the use of chemicals, tools, equipment and products in the Engineering Department

**Core Responsibilities:**

- Hands on Responsibility in the successful day to day operations of the Engineering Department
- Daily inspections of all areas front and back of the house
- Performs assignments, supervision and scheduling of maintenance staff
- Oversight of all outsourced work being performed in the facility
- Spearhead immediately all emergency maintenance issues
- Reduce operating costs by direct hands on involvement in all projects
- Train staff in existing and new skills
- Must have excellent working skills with all associates
- Able to provide extra-ordinary service to all clients and guests

**Minimum Requirements Include:**

- Able to perform all tasks outlined in the job description
- Knowledge of HVAC, electrical, security systems and Johnson Controls
- In-depth knowledge of safety, health and county / state regulations
- Knowledge of commercial kitchen equipment is a plus!
- Excellent leader and organizational skills
- Team player and service oriented
- Valid certified professional Maintenance Manager or Chief Engineer is a plus!

**Other Requirements:**

The **Director of Maintenance Engineering** must possess the ability to effectively communicate with Management and other associates. They must have extensive knowledge of general maintenance duties such as plumbing, electrical, painting and landscaping. The **Director of Maintenance Engineering** must exhibit a warm and hospitable welcome to all of our guests; and must be able to arrive on time to work in uniform and professionally groomed.

**Benefits Available:**

- Competitive Salary / Hourly
- Family Medical Insurance
- Dental and Vision Insurance
- Vacation, Holiday and Paid Time Off Benefits
- 401K Retirement Plan with Company Matching
- Disability and Life Insurance
- AFLAC Supplemental Insurance

Only qualified and local applicants should apply and will be considered.

**Confidential Resume Submission:**

DeAnna McCutcheon by email at [deannamccutcheon@thesignaturegrand.com](mailto:deannamccutcheon@thesignaturegrand.com) or by fax #954-424-2608.

<b>Management Position?</b>	Yes
<b>Entry-Level Position?</b>	No – 5 years are required as a Maintenance Supervisor or Chief Engineer in a substantial facility
<b>Work Permit Needed?</b>	Applicants who do not already have legal permission to work in the United States will not be considered
<b>Job Available:</b>	Immediately
<b>Industry Categories:</b> <b>Position Categories:</b>	Catering / Conventions, Hotel Resorts, Restaurant Maintenance Engineer, Maintenance, Handy Man

**Compensation:**

**Salary Range:**

**Bonus Pay?** No

**Other:** See Job Description